

## Appendix B

<b>NUCLEAR WASTE MANAGEMENT PROGRAM</b> Sandia National Laboratories	<h2 style="margin: 0;">Corrective Action Plan (CAP)</h2>	<b>Form Number:</b> <b>NP 16-1-2</b>  <b>Page ____ of ____</b>
1. CAR No: _____ CAP Author: _____ <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 10%;"> <span>Printed Name</span> <span>Signature</span> </div>		
2. CAP Proposed Corrective Actions: (Include attachments as needed)		
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p><b>Notes:</b> Each <b>CAQ</b> proposed corrective action must include the following:</p> <ul style="list-style-type: none"> <li>Name of individual responsible for the action;</li> <li>Estimated completion date;</li> <li>Remedial actions;</li> <li>Investigative actions (extent of deviation and impact on quality);</li> <li>Causal Code(s); and</li> <li>Actions to Preclude Recurrence (optional).</li> </ul> </div> <div style="width: 48%;"> <p><b>SCAQ's</b> additionally require the following:</p> <ul style="list-style-type: none"> <li>Identification of the root cause of the condition, including documentation and results of the root cause determination (see section 2.4 for additional items to address for recurring conditions); and</li> <li>Actions to Preclude Recurrence.</li> </ul> </div> </div>		
3. SNL WIPP Manager/Delegate Responsible for Corrective Actions:		
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">           Name: _____  <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 10%;"> <span>Print</span> <span>Signature</span> </div> </div> <div style="width: 35%;">           Date: _____         </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 60%;">           Name: _____  <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 10%;"> <span>Print</span> <span>Signature</span> </div> </div> <div style="width: 35%;">           Date: _____         </div> </div>		
4. QA Approval of Proposed Corrective Actions: _____ <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 10%;"> <span>Print</span> <span>Signature</span> <span>Date</span> </div>		
Forward Copy to Manager/Responsible Individual(s) & Send Original To QATSC		